Public document to be completed by the Project partner

**SUPPLY CONTRACT NOTICE**

**Contract title:** **Public procurement of supplies for project REBIOFORESTS**

**Ref. number:** **HR-RS00062 – PP2 – TD02**

**Location – Novi Sad, Petrovaradin, Republic of Serbia**

1. **Publication reference**

HR-RS00062 – PP2 – TD02

1. **Procedure**

Open

1. **Programme title**

Interreg VI-A IPA programme Croatia – Serbia

1. **Financing**

Project REBIOFORESTS Budget line

1. **Project partner**

Public Enterprise “VOJVODINAŠUME”

Preradovićeva 2, 21131 Petrovaradin, Republic of Serbia

Official registration number/VAT number: 08762198 / 101636567

**CONTRACT SPECIFICATIONS**

1. **Description of the contract**

Purpose of this contract is supply and delivery of following supplies: Drone for a fertilizer application, Drone for multispectral monitoring, Mulcher, Material for fence and SUV vehicle for project "Strengthening cross-border capacity for better climate resilience of forest ecosystems by advanced assessment, testing and demonstrating solutions for ecosystem restoration - REBIOFORESTS" with financial assistance from the Interreg VI-A IPA programme Croatia – Serbia.

1. **Number and titles of lots**

5 lots

Lots Titles:

Lot 1: Drone for a fertilizer application

Lot 2: Drone for multispectral monitoring

Lot 3: Mulcher

Lot 4: Material for fence

Lot 5: SUV vehicle

**TERMS OF PARTICIPATION**

1. **Eligibility and rules of origin**

Participation in the award of procurement contracts and other award procedures for actions financed under the Programme is open to all legal persons which are effectively established in the participating countries, other Member States, other IPA III beneficiaries, contracting parties to the Agreement on the European Economic Area and partner countries covered by the European Neighbourhood Instrument (hereafter referred to as ‘eligible countries’), and to International Organisations.

All supplies purchased under a procurement contract, or in accordance with a grant agreement, financed under IPA III shall originate from an eligible country or from any country which is eligible under the rules of the partner or other donor or member state or determined in the constitutive act of the trust fund.

As the Croatian national rules do not contain any restrictions as regards the rules of origin, all goods can originate from any country, irrespective of any thresholds.

1. **Grounds for exclusion**

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.6.10.1. of the Practical Guide.

1. **Number of tenders**

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

1. **Tender guarantee**

No tender guarantee is required.

1. **Performance guarantee**

No performance guarantee is required.

1. **Information meeting and/or site visit**

No information meeting is planned.

1. **Tender validity**

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders. In exceptional circumstances, the Project partner may, before the validity period expires, request that tenderers extend the validity of tenders for a specific period (see para 8.2 of the instructions to tenderers).

1. **Period of implementation of tasks**

Lot 1: Drone for a fertilizer application – 90 days

Lot 2: Drone for multispectral monitoring – 60 days

Lot 3: Mulcher – 120 days

Lot 4: Material for fence – 120 days

Lot 5: SUV vehicle – 60 days

**SELECTION AND AWARD CRITERIA**

1. **Selection criteria**

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole unless specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors:

The selection criteria for tenderers to **Lot 1: Drone for a fertilizer application** are as follows:

***Economic and financial capacity of candidate***

1) Economic and financial capacity of tenderer(based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three years for which accounts have been closed.

a) the average annual turnover of the tenderer must exceed the budget of the Tenderer’s financial offer for Lot 1.

***Professional capacity of candidate***

2) Professional capacity of tenderer (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract). The reference period which will be taken into account will be the last 3 years from submission deadline.

a) At least three staff (full-time or engaged) currently work for the tenderer (in fields related to this contract;

***Technical capacity of candidate***

3) Technical capacity of tenderer *(*based on i.a. items 5 and 6 of the Tender Form for a Supply Contract). The reference period which will be taken into account will be the last 3 years from submission deadline.

a) the tenderer has delivered supplies under at least one contract with a budget of at least that of its financial offer for Lot 1 in fields similar to this Lot which were implemented during the following period: 3 years from the submission deadline.

This means that the contract the tenderer refers to could have been started or completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to projects completed within the reference period (although started earlier) or to projects not yet completed. In the first case the project will be considered in its whole if proper evidence of performance is provided (statement or certificate from the entity which awarded the contract, final acceptance). In case of projects still on-going only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to projects completed) also detailing its value.

The selection criteria for tenderers to **Lot 2: Drone for multispectral monitoring** are as follows:

***Economic and financial capacity of candidate***

1) Economic and financial capacity of tenderer(based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three years for which accounts have been closed.

a) the average annual turnover of the tenderer must exceed the budget of the Tenderer’s financial offer for Lot 2.

***Professional capacity of candidate***

2) Professional capacity of tenderer (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract). The reference period which will be taken into account will be the last 3 years from submission deadline.

a) At least three staff (full-time or engaged) currently work for the tenderer (in fields related to this contract;

***Technical capacity of candidate***

3) Technical capacity of tenderer *(*based on i.a. items 5 and 6 of the Tender Form for a Supply Contract). The reference period which will be taken into account will be the last 3 years from submission deadline.

a) the tenderer has delivered supplies under at least one contract with a budget of at least that of its financial offer for Lot 2 in fields similar to this Lot which were implemented during the following period: 3 years from the submission deadline.

This means that the contract the tenderer refers to could have been started or completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to projects completed within the reference period (although started earlier) or to projects not yet completed. In the first case the project will be considered in its whole if proper evidence of performance is provided (statement or certificate from the entity which awarded the contract, final acceptance). In case of projects still on-going only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to projects completed) also detailing its value.

The selection criteria for tenderers to **Lot 3: Mulcher** are as follows:

***Economic and financial capacity of candidate***

1) Economic and financial capacity of tenderer(based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three years for which accounts have been closed.

a) the average annual turnover of the tenderer must exceed the budget of the Tenderer’s financial offer for Lot 3.

***Professional capacity of candidate***

2) Professional capacity of tenderer (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract). The reference period which will be taken into account will be the last 3 years from submission deadline.

a) At least three staff (full-time or engaged) currently work for the tenderer (in fields related to this contract;

***Technical capacity of candidate***

3) Technical capacity of tenderer *(*based on i.a. items 5 and 6 of the Tender Form for a Supply Contract). The reference period which will be taken into account will be the last 3 years from submission deadline.

a) the tenderer has delivered supplies under at least one contract with a budget of at least that of its financial offer for Lot 3 in fields similar to this Lot which were implemented during th.e following period: 3 years from the submission deadline.

This means that the contract the tenderer refers to could have been started or completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to projects completed within the reference period (although started earlier) or to projects not yet completed. In the first case the project will be considered in its whole if proper evidence of performance is provided (statement or certificate from the entity which awarded the contract, final acceptance). In case of projects still on-going only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to projects completed) also detailing its value.

The selection criteria for tenderers to **Lot 4: Material for fence** are as follows:

***Economic and financial capacity of candidate***

1) Economic and financial capacity of tenderer(based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three years for which accounts have been closed.

a) the average annual turnover of the tenderer must exceed the budget of the Tenderer’s financial offer for Lot 4.

***Professional capacity of candidate***

2) Professional capacity of tenderer (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract). The reference period which will be taken into account will be the last 3 years from submission deadline.

a) At least three staff (full-time or engaged) currently work for the tenderer (in fields related to this contract;

***Technical capacity of candidate***

3) Technical capacity of tenderer *(*based on i.a. items 5 and 6 of the Tender Form for a Supply Contract). The reference period which will be taken into account will be the last 3 years from submission deadline.

a) the tenderer has delivered supplies under at least one contract with a budget of at least that of its financial offer for Lot 4 in fields similar to this Lot which were implemented during the following period: 3 years from the submission deadline.

This means that the contract the tenderer refers to could have been started or completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to projects completed within the reference period (although started earlier) or to projects not yet completed. In the first case the project will be considered in its whole if proper evidence of performance is provided (statement or certificate from the entity which awarded the contract, final acceptance). In case of projects still on-going only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to projects completed) also detailing its value.

The selection criteria for tenderers to **Lot 5: SUV vehicle** are as follows:

***Economic and financial capacity of candidate***

1) Economic and financial capacity of tenderer(based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three years for which accounts have been closed.

a) the average annual turnover of the tenderer must exceed the budget of the Tenderer’s financial offer for Lot 5.

***Professional capacity of candidate***

2) Professional capacity of tenderer (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract). The reference period which will be taken into account will be the last 3 years from submission deadline.

a) At least three staff (full-time or engaged) currently work for the tenderer (in fields related to this contract;

***Technical capacity of candidate***

3) Technical capacity of tenderer *(*based on i.a. items 5 and 6 of the Tender Form for a Supply Contract). The reference period which will be taken into account will be the last 3 years from submission deadline.

a) the tenderer has delivered supplies under at least one contract with a budget of at least that of its financial offer for Lot 5 in fields similar to this Lot which were implemented during the following period: 3 years from the submission deadline.

This means that the contract the tenderer refers to could have been started or completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to projects completed within the reference period (although started earlier) or to projects not yet completed. In the first case the project will be considered in its whole if proper evidence of performance is provided (statement or certificate from the entity which awarded the contract, final acceptance). In case of projects still on-going only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to projects completed) also detailing its value.

Capacity-providing entities

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may not be considered appropriate by the Project partner are when the tender rely in majority on the capacities of other entities or when they rely on key criteria. If the tender rely on other entities it must prove to the Project partner that it will have at its disposal the resources necessary for performance of the contract, for example by producing a commitment on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Project partner.

With regard to technical and professional criteria, a tenderer may only rely on the capacities of other entities where the latter will perform the tasks for which these capacities are required.

With regard to economic and financial criteria, the entities upon whose capacity the tenderer relies, become jointly and severally liable for the performance of the contract.

1. **Award criteria**

The sole award criterion will be the price. The contract will be awarded to the lowest compliant tender.

**TENDERING**

1. **How to obtain the tender dossier**

The tender dossier is available from the following Internet address: on the official website of Interreg VI-A IPA programme Croatia – Serbia, at: <https://interreg-croatia-serbia.eu/> and on the Contracting Authority’s official website: <https://www.vojvodinasume.rs/medjunarodni-projekti/> . Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to [btubic@vojvodinasume.rs](mailto:btubic@vojvodinasume.rs) (mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Project partner must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the official website of Interreg VI-A IPA programme Croatia – Serbia, at: <https://interreg-croatia-serbia.eu/> and on the Contracting Authority’s official website: <https://www.vojvodinasume.rs/medjunarodni-projekti/> .

1. **Deadline for submission of tenders**

The deadline for submission of tenders is 06/05/2025 at 13:00h (local time).

Any tender received by the Project partner after this deadline will not be considered.

1. **Tender opening session**

Date: 13/05/2025

Local time 10:00 (local time)

Place: Public Enterprise “Vojvodinašume" Petrovaradin, Preradovićeva 2, 21131 Petrovaradin, Republic of Serbia.

Please note that participation at the tender opening session is restricted to authorised representatives of the companies that are tendering for the contract. Each representative will have to submit the document of authorisation.

1. **Language of the procedure**

All written communications for this tender procedure and contract must be in English.

1. **Legal basis[[1]](#footnote-1)**

Regulation (EU) 2021/1059 of the European Parliament and of the Council of 24 June 2021 on specific provisions for the European territorial cooperation goal (Interreg) supported by the European Regional Development Fund and external financing instruments (Interreg Regulation),

Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union, amending Regulations (EU) No 1296/2013, (EU) No 1301/2013, (EU) No 1303/2013, (EU) No 1304/2013, (EU) No 1309/2013, (EU) No 1316/2013, (EU) No 223/2014, (EU) No 283/2014, and Decision No 541/2014/EU and repealing Regulation (EU, Euratom) No 966/2012,

Interreg VI-A IPA programme Croatia – Serbia.

1. **Additional information**

Not applicable.

1. Please state any specificity that might have an impact on rules on participation (such as geographic or thematic or long/short term). [↑](#footnote-ref-1)